

March 4, 2025

The Bremer County Board of Supervisors met in session on Tuesday, March 4, 2025 in the Courthouse, Waverly, Iowa, at 8:30 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. Adam Hoffman, Treasurer & Mike LaCoste, present.

Public comment:

Adam Hoffman, Treasurer, shared the following three comments with the board:

- 1) The 28E Agreement the county approved in the prior Board of Supervisor’s meeting has been approved by the City of Waverly;
- 2) As of Noon, the day prior, there is a Clerk position vacancy in the Treasurer’s Office;
- 3) The Treasurer’s Office will be closed to over the counter transactions on Tuesdays.

Mike LaCoste presented a list of questions to the board and asked that the continual increase in property taxes be stopped. Darius P. Robinson, Co. Attorney, Lindley Sharp, Public Health Director, Barb Meeker, Human Resource Mgr., entered.

Cerwinske moved/Brunkhorst second to approve the 2/25/25 minutes.

Brunkhorst moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve payroll changes for: Selena Guillen, Jailer, full time, from \$51,448/yr. to \$54,736/yr., step increase effective 3/9/25; Santana Leech, Public Health Nurse, full time, from \$29.99/hr. to \$30.49/hr., 60-day orientation over effective 3/10/25; Crystal Soash, Direct Care Staff, full time, from \$16.90/hr./\$10.30/hr. sleep time to \$17.15/hr./\$10.40/hr., step increase effective 3/17/25; Paige Wood, Direct Care Staff, full time, from \$17.00/hr./\$10.30/hr. sleep time to \$17.25/hr./\$10.40/hr., step increase effective 3/3/25.

Board further discussed the data release request that was also considered in the 2/25/25 meeting asking to allow Iowa Association of Counties to release advocate information from Community Services Network to Iowa Health and Human Services for the purpose of transitioning from MH/DS Regions to Behavioral Health Administrative Service Organization (ASO). Hildebrandt recommended waiting to see how it plays out in time. No action taken.

Brunkhorst moved/Cerwinske second to pass as an accepted practice in Bremer Co., the Retention Payment Schedule approved by the Mental Health/Disability Services of the East Central Region for purposes of retaining employees through the transition of closing out regional mental health/disability services. Missy Thurm, Recorder, entered.

Cerwinske moved/Brunkhorst second to authorize the Board Chair to sign a Memorandum of Understanding between Community Based Services of Bremer County and the Mental Health/Disability Services of the East Central Region for a technology and equipment grant in the amount of \$5,650. Landon Moore, Engineer & Andy Hockenson, Conservation Director, entered.

Board/Committee updates: Brunkhorst attended Chamber of Commerce & Veteran's Affairs meetings; Cerwinske & Hildebrandt attended the Assessor's Conference Board budget meeting; Cerwinske attended a Denver City Council Urban Renewal Plan proposition meeting; Hildebrandt attended East Central Region Mental Health/Disability Services Board meeting.

Board considered feasibility of engaging a wage compensation study. Landon Moore, Engineer, Andy Hockenson, Conservation Director, Darius P. Robinson, Co. Attorney, Lindley Sharp, Public Health Director, Barb Meeker, Human Resource Mgr., Missy Thurm, Recorder, Lindsey Koehler, B & Z Admin., Adam Hoffman, Treasurer, David Lehman, Roadside Vegetation Mgr., Aaron Goodenbour, EMA, Dan Pickett, Sheriff, Robert Whitney, Chief Deputy Sheriff, Mike LaCoste, present. Meeker explained that information is being acquired from IowaWORKS to evaluate the practicality of requesting a wage compensation study from them. Several in attendance expressed concerns for expending dollars to pay for the study and suggested looking for efficiencies ourselves within. Counties who have done wage studies will be contacted to gather input on their satisfaction, the effectiveness and the applicability of their studies. Job descriptions will continue to be refined in the meantime. Brunkhorst suggested strategy sessions with department heads prior to budget season each year.

Board met with Adam Hoffman, Treasurer. Brunkhorst moved/Cerwinske second to Accept/Publish and Place on file the Treasurer's Semi-Annual Report for the last 6 months of FY24 and to Accept and Place on file, the first 6 months of FY25.

Board met with Bremer County EMS representatives, Nick Nedza, Waverly Health Center EMS Ambulance Mgr. & Jim Schutte, Bremer Co. EMS Assoc. President. Brunkhorst moved/Cerwinske second to establish a County Emergency Medical Services System Advisory Council appointing the following members: Tom Geise, Dan Wedemeier, Jim Schutte, Nick Nedza, Kip Ladage, Dawn Everding, Deb Schnadt, David Matthias, Dennis Happel, Andy Scharnhorst, Marv Schumacher, Jim White, Jason Scanlan, Rod Diercks, Bob Brunkhorst.

Board discussed video streaming and recording options for the public to be able to view Board of Supervisors' meetings remotely. Auditor Wolf was tasked with continuing to pursue options.

Board met with Lindsey Koehler, Building & Zoning Admin. Cerwinske moved/Brunkhorst second to open the Public Hearing for the First Reading Ordinance #25-02, an ordinance amending the Code of Ordinances of Bremer County, Iowa, by repealing Chapter 1 of Title 5, thereof entitled Building Code and enacting and adopting a new Chapter 1 of Title 5 in lieu of entitled Building Code. Koehler gave an overview of costs associated with the code changes per the Home Innovation Research Lab report as prepared for the National Association of Home Builders. Cerwinske moved/Brunkhorst second to close the Public Hearing. Brunkhorst

moved/Cerwinske second to approve the First Reading and set the date for the Second Reading to 3/11/25 at 9:45 a.m.

Koehler informed the board that Chickasaw County has inquired about potentially entering into a 28E agreement to have Bremer Co. provide Environmental Health Services. Discussion at this point is very preliminary.

Board met with Landon Moore, County Engineer, for a weekly department update. Updated permit forms were reviewed. Brunkhorst moved/Cerwinske second to approve the updated Permit to Perform Work in County Road Right-Of-Way. No action taken on the Bremer County ROW Occupancy and Use Application.

Jan Heidemann, MHDD/GA/SA, presented a proposal for transitioning MHDD physical assets and her duties remaining April 1st through June 30th 2025 as she leaves employment with Bremer Co. due to the transition of closing out regional mental health/disability services. Kailey Heidemann, Veteran's Affairs Assist. Director, Barb Meeker, HR Mgr., Lindley Sharp, Public Health Director, present.

Jonathan Daniels, Sr. V.P., Tom Zahalka, Project Mgr., Patrick Myers, Project Mgr. & Corey Boyles, Superintendent, Miron Construction Co., Inc. and Erik Pingel, ISG Inc. Project Mgr., presented an update of the Value Engineering, design fees, effect of Tariffs and Phase 2 construction project costs for the Bremer County Courthouse addition and renovation project. Scott LaRue, GIS/Maintenance, Barb Meeker, HR Mgr., Darius P. Robinson, Co. Attorney, present.

Cerwinske moved/Brunkhorst second to adjourn at 11:02 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the March 4, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 3/4/25:

Ahlers & Cooney PC	Legal Services	189.00	
Alliant Energy - IP&L	Utilities	546.17	3
Black Hills Energy	Utilities	1,168.15	2
Br-Waverly Law Enforcement Brd	Budget Allocation	18,310.67	
Calhoun-Burns & Assoc Inc	Bridge Rating/Inspections	20,678.00	6
Capital Sanitary Supply Co Inc	Inmate Supplies	352.55	
Central Iowa Distributing Inc	Inmate Supplies	192.00	
Century Link	Phone Service	95.33	
Charm-Tex Inc	Inmate Supplies	1,448.40	
Community Digital Wireless	Internet Service	59.95	
Cooley Sanitation LLC	Restroom Rental/Trucking Expense	905.00	
Crawford Supply Co	Commissary Supplies	202.56	

GFC Leasing - WI	Copier Lease	365.38	
Gordon Flesch Co Inc	Copier Lease	275.28	
Holiday Inn Des Moines Airport	Lodging Expense	1,224.05	
Hotsy Equipment Company	Parts	345.00	
Jerry Roling Mts Inc	Vehicle Maintenance	82.78	
Keefe Supply Co	Commissary Supplies	2,696.42	
Kip Ladage	Medical Examiner	196.25	
McCloud Services	Monthly Pest Service	198.75	
MCI	Phone Service	22.75	
MercyOne Waverly	Medical Examiner	75.00	
Michael Miller	Safety Boots Reimb.	104.99	
MidAmerican Energy Co	Utilities	3,014.28	6
Miller Hardware	Parts	198.68	
Nicholas Franzen	Meal Reimbursement	81.71	
MercyOne Medical Group NE IA	Contract Nursing	1,500.00	
Riley's Inc	Maintenance Supplies	48.52	
Sidwell, Harris Local Government	Software Support	2,782.00	
Smart Vending Services	Commissary Supplies	831.37	
Stivers Ford Lincoln	Vehicle Purchase	86,409.00	
Summit Food Service LLC	Inmate Meals	9,813.82	
The Shredder	Document Shredding	48.00	
US Cellular Corp	Phone Service	152.76	
Visa	Business Expense	4,923.41	8
Waverly Health Center	Inmate Medical Expense/ Supplies	7,043.18	2
Waverly Newspapers	Publications	16.38	
Waverly Utilities	Utilities	43.60	
	Total	166,641.14	
Assessors			
US Cellular Corp	Vehicle Tracking	21.37	
Visa	Business Expense	449.13	
	Total	470.50	
CBS			
Capital One	Misc. Supplies	77.00	
Crystal Heating & Plumbing Inc	Grounds Maintenance	240.00	
Elsamiller Electric Co	Equipment/ Repair	134.01	
Hawkeye Alarm & Signal Co	Building Security	865.00	
Jennifer Picken	Meal/ Fuel Reimbursement	84.58	
MidAmerican Energy Co	Utilities	99.37	
Miller Hardware	Misc. Supplies	11.88	
Regional Transit Commission	Transportation	1,056.00	
Verizon Wireless	Mobile Data	320.08	
Visa	Business Expense	464.19	
	Total	3,352.11	
	Grand Total	170,463.75	